

STUDY PROGRAMME

16-18 year old



A group of young adults are sitting at a wooden table in a bright, modern setting. In the foreground, a young man with short brown hair and a beard, wearing a green button-down shirt, is smiling and looking towards a young woman with long dark hair, who is also smiling. They are both looking at a laptop screen. In the background, other people are visible, including a man with a beard wearing a striped shirt and a woman with blonde hair. The scene is well-lit and has a positive, collaborative atmosphere. A yellow rectangular box is overlaid on the right side of the image, containing text.

HOW WILL I BENEFIT FROM THE STUDY PROGRAMME?

- Level 2 Diploma in Skills for Business
- Level 2 Certificate in Developing Enterprise Skills
- Employability Skills and support with your chosen career path
- Life and Wellbeing Skills High quality work experience relevant to you
- Achieve Level 2 Functional Skills in Maths and English



WHO CAN ENROL ON THE STUDY PROGRAMME COURSE?

The Study Programme is aimed at 16-18 years olds who want a different option to the usual route. This course is ideal for students who, for whatever reason, are not able to attend a traditional education environment, such as school or college.

WHY CHOOSE US

- We are not your typical school or college and pride ourselves on creating a fun and interactive learning experience
- As an alternative option to traditional study, we offer training in smaller groups in a supportive environment
- Typically the learning groups will be no more than 10 students, and every group will be assigned their own dedicated personal tutor and pastoral support
- We want to ensure all our learners feel fully supported while they learn and progress



WHAT TOPICS ARE COVERED?



Functional Skills
English (if applicable)



Functional Skills
Maths (if applicable)



Skills for
Business



Investigating
Enterprise Skills



Work Experience



British Values



Understanding
Personal Finances



Money Matter for
Employment



CV writing



Mindset



Problem Solving



Safeguarding and
Prevent



Drug and Alcohol
awareness



Mental health
Awareness



Job Hunting



Careers Advice



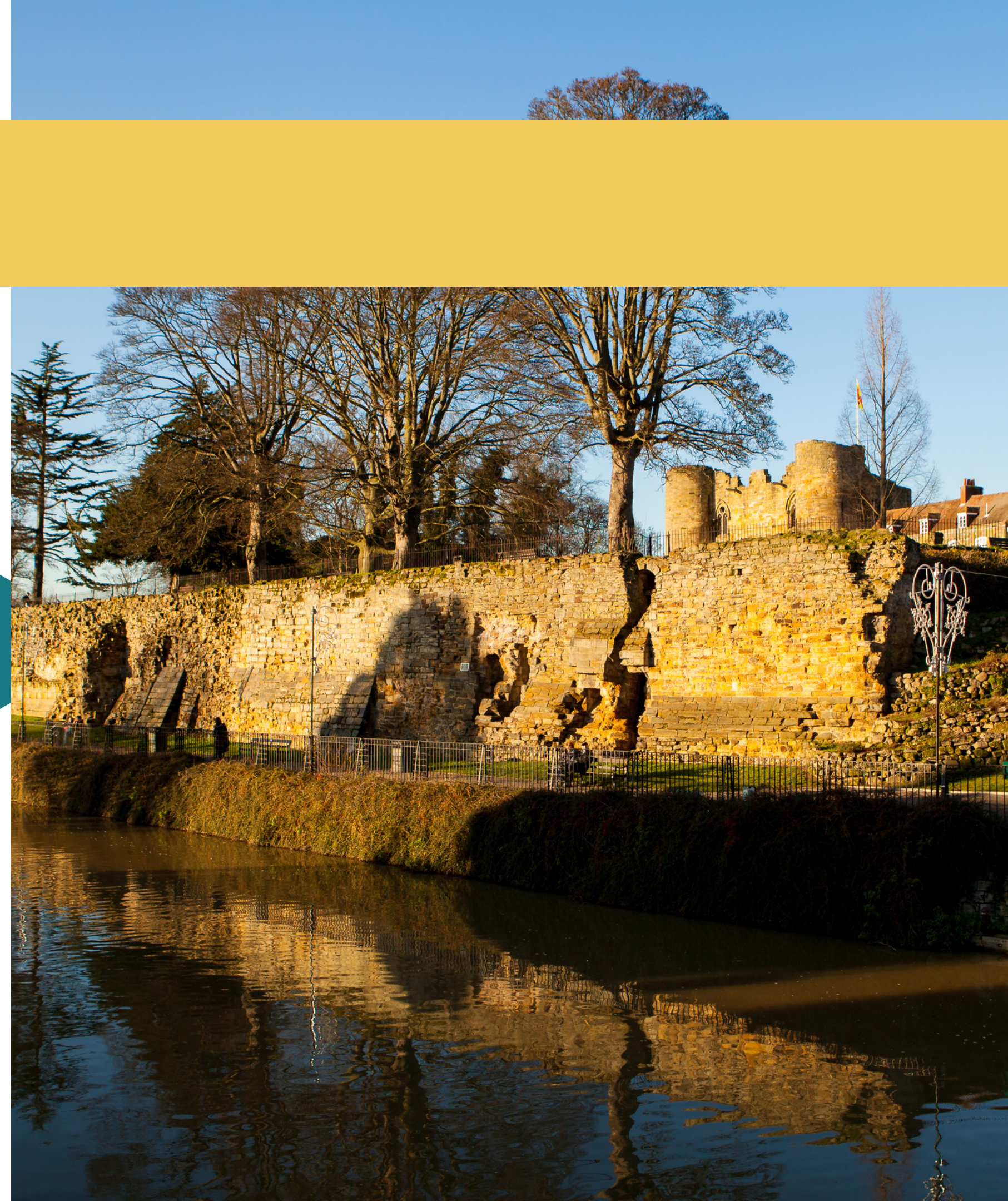
Interview Skills



Interview Skills

WHERE WILL I STUDY?

The Study programme will take place at our dedicated learning centre in Tonbridge, however we don't want learners to be purely classroom based. There will be plenty of activities on offer, including workshops, team building events, outdoor activities, trips and visits to local businesses. On-site we have a dedicated outside area with football posts and table tennis!



HOW DO I FIND A WORK EXPERIENCE PLACEMENT?

We want to make sure you find work experience that's relevant to you and your interests. We will work with you to find an employer to match your needs. We already have links with numerous employers who are waiting to welcome you.



A man with dark hair and a beard, wearing blue safety glasses and a dark blue t-shirt, is focused on working on a white robotic arm. He is holding a small white component with red wires. In the background, there is a workshop setting with various tools hanging on a wall and a desk lamp. A teal and yellow diagonal graphic overlay is on the left side of the image.

WHEN WILL I BE ATTENDING WORK EXPERIENCE?

Work experience will start in Term 3, which begins in January 2022. You will attend your work placement for one day per week across Terms 3 and 4.

HOW MANY DAYS WILL I BE REQUIRED TO ATTEND THE COURSE?

Typically, the learner will be on timetable 5 days per week throughout the academic year, running between 10am and 3:30pm.

WILL THERE BE HOMEWORK?

We will try to cover everything needed whilst you are at our learning centre, but there might be some revision or coursework that will need completing in your own time.



WILL I HAVE TO SIT EXAMS AT THE END OF THE YEAR?

The only exams involved are Maths and English Functional Skills, all of the other work is coursework based.





WHAT WILL IT COST?

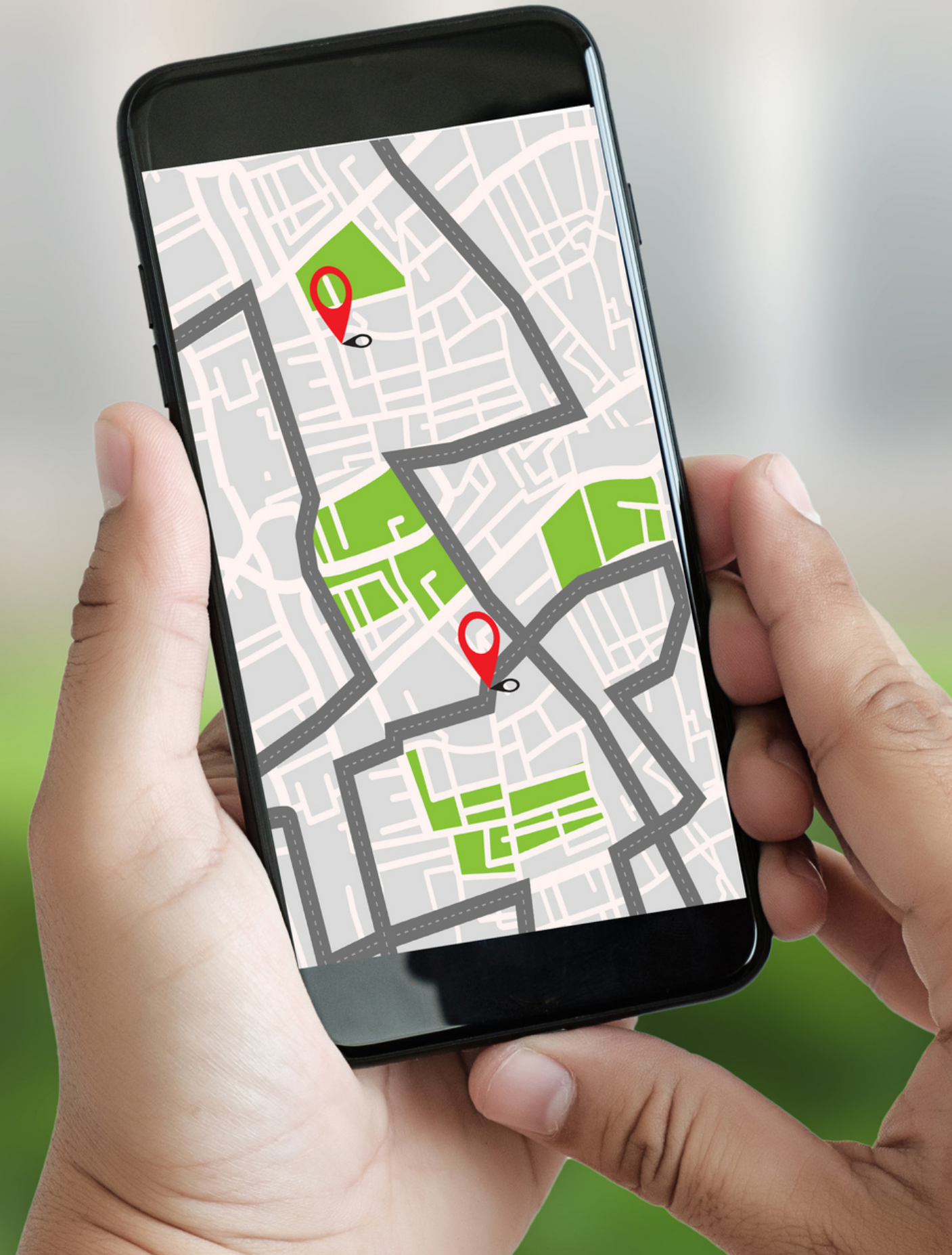
The good news is the Study Programme course is completely FREE to the learner.

HOW LONG WILL IT TAKE TO COMPLETE?

The course is a full academic year, September to June. You will follow the same holiday pattern as schools and colleges, so there will be half term breaks, Christmas and Easter holidays too.

WHERE ARE YOU LOCATED?

We are located in Tonbridge, Kent. We have good public transport links (bus and train), as well as road links. We have very limited parking available at our centre and visitors must park in the visitors' spaces only. If these are full, please use off-site parking.



WILL THERE BE AN INDUCTION?

There is a full induction programme at the start of the course. Learners will start the course getting to know your surroundings, personal tutor, and fellow peers. Housekeeping rules and group expectations will be agreed by all learners from the outset, to ensure everyone feels comfortable and safe in their learning environment.



WHAT HAPPENS AT THE END OF THE COURSE?

Having achieved your qualification you will be supported to progress onto either a Traineeship or Apprenticeship programme to help further develop your skills, qualifications and experience. Ultimately, we want to provide you with the tools and ability to gain employment and start a career that you can excel in.



HOW DO I GET MORE INFORMATION / SIGN UP?

If you are interested in the Study Programme
please contact Runway Training for further
information and to enrol on:

Telephone: 01732 402402

Email: neets@runwaytraining.co.uk

